**The Saving Faces Diagnostic Advice Service**

**TERMS OF SERVICE AGREEMENT**

The following terms of service (the “Agreement”) is effective from

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

BETWEEN: The Facial Research Foundation- Saving Faces,

Registered Charity 1081214 (the “Service Provider”)

AND \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (the “Company”)

WHEREAS, the Service Provider is in the business of supply of services relating to the provision of rapid diagnosis of oral lesions; and

WHEREAS, this Agreement contains the Service Provider’s terms of engagement;

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, the parties hereto, intending to be legally bound, agree as follows:

1. SERVICES PROVIDED

The Facial Surgery Research Foundation-Saving Faces is prepared to provide the following professional referral services to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Always providing that the “Company” emails satisfactory electronic images of the oral lesion concerned and the completed referral proforma, otherwise known as the “referral”, these will be viewed by a consultant oral and maxillofacial surgeon who will respond to the company within three working days providing diagnostic advice. This diagnostic advice will take the form of either probable diagnosis, or failing this, advice on the need for urgent or routine referral to the nearest and most appropriate service provider with their name, address and fax line, or both.

If the surgeon feels unable to provide satisfactory advice because the electronic image is sub-standard or the referral proforma is incomplete this “referral” may be regarded as null and void. In this case the “Company” will be notified within three working days from receipt of the “referral” by the surgeon with advice on how to re-submit successfully.

2. FEES AND BILLING ARRANGEMENTS

The annual fees for this service are £100 for a personal subscription, £350 for a practice subscription and £50 for a newly qualified vocational trainee. This is payable annually in advance by standing order. Payments are non-refundable.

3. NON-PAYMENT

If the practice does not pay a bill within the requested time, Saving Faces may immediately stop providing the service.

4. TERMINATION BY \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Name of the Practice/ Practitioner)

may terminate this agreement at any time by giving Saving Faces a written notice.

5. TERMINATION BY SAVING FACES

Saving Faces may terminate this agreement and stop providing the service if:

* The practice does not comply with this Agreement
* Saving Faces forms the opinion, on reasonable grounds, that mutual confidence and trust do not exist between both parties
* Saving Faces believes on reasonable grounds that, by continuing to provide a service for the practice, it may breach the rules which are binding upon medical and dental practitioners.

IN WITNESS WHERE OF, each party to this agreement has caused it to be executed on the date indicated above

The Facial Surgery Research Foundation [Name of Dental Practice/

Saving Faces Practitioner]

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Print Name and Title Print Name and Title

Please return this form to: Saving Faces, 71 Tonbridge Street, London, WC1H 9DZ