



REPORT AND FINANCIAL STATEMENTS

YEAR ENDED 30 JUNE 2019

Registered Charity Number: 1081214

REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2019

CONTENTS	Page
Reference and administrative details	1
Trustees' report	2
Independent examiner's report	16
Statement of Financial Activities	17
Balance sheet	18
Notes to the Financial Statements	19

REFERENCE AND ADMINISTRATIVE DETAILS

FOR THE YEAR ENDED 30 JUNE 2019

Trustees E Bernerd (Chair)
P Magennis (Deputy Chair)
P Hardee
S Bentley
S Tanner (resigned 16th December 2018)
S Holmes
M Simpson
A Setia
A Smith (appointed 30th July 2018)

Chief Executive Iain Hutchison

Registered Charity number 1081214

Principal address First Floor Grove Building
Mile End Hospital
275 Bancroft Road
London
E1 4DG

Independent Examiners Haysmacintyre LLP
10 Queen Street Place
London
EC4R 1AG

Solicitors Field Fisher
Riverbank House
2 Swan Lane
London, EC4R 3TT

Executive Officer Samantha Merrett

Bankers Santander
21 Prescott Street
London
E1 8AD

TRUSTEES' REPORT

FOR THE YEAR ENDED 30 JUNE 2019

The trustees present their report and the financial statements of the charity for the year ended 30 June 2019.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The trustees keep the major risks to which the charity is exposed under review and, where reasonable and practicable, procedures have been established with a view to mitigating the consequences of those risks that have been identified.

VISION AND MISSION

Our Vision

To reduce the incidence of oral and facial diseases, disorders and injuries worldwide particularly through education and research. To improve the physical and psychological treatment of all victims of oral cancer and other facial diseases, deformities and disorders by leading and promoting research into the prevention, causes and treatment of these conditions, and publications of the useful results of such research.

Our Mission

Despite our face's importance to us, there is very little funding of research and we are one of the very few charities in the UK to research and treat facial diseases, injuries and disorders. Our mission is to enable research carried out through collaborating with over 200 of the UK's top facial surgeons. With this collaborative approach, we can answer vital research questions more rapidly than even the most famous of single institutions.

OBJECTIVES AND ACTIVITIES

The objective of Saving Faces is to apply its income as the trustees from time to time think fit to conduct or fund research which is likely to lead to overall improvement in prevention and early detection strategies, treatment and quality of life.

We do this by partnering with a number of national surgical organisations including the British Association of Oral and Maxillofacial Surgeons (BAOMS), in running and funding the world's only National Facial, Oral and Oculoplastic Research Centre (NFORC). Through NFORC we carry out clinical trials to show which treatment is best for any disease or injury affecting the mouth or face. We do this by collecting accurate data on the results of every treatment and operation carried out by the surgeons with several years of follow-up with the patients. For example, we have run a clinical trial with Cancer Research UK for early mouth cancer in parallel with developing screening and diagnostic tests. The results of these trials will help to improve treatment for patients worldwide.

Early detection of mouth cancers improves the chance of survival from 50% to 90%. We run the Saving Faces Diagnostic Advice Service (SFDADS), which provides a 3-day turnaround service to help dentists and doctors identify mouth cancer and speed up the referral process to the correct surgeon.

If a patient is anxious about the treatment they are about to undergo, they can call our National Expert Patient Helpline free of charge. We connect them with a "buddy" who has been treated for the same disease or injury and who is able to give them accurate information about the treatment and recovery period.

TRUSTEES' REPORT

FOR THE YEAR ENDED 30 JUNE 2019

OBJECTIVES AND ACTIVITIES (continued)

We fund PhD students and clinical fellowships to research better investigation and treatment for cancer, facial injury, jaw joint disorder and facial disfigurement. This includes psychological PhDs studying better management for patients with all these conditions and basic science PhDs studying molecular biology of cancer and stem cells behaviour.

Saving Faces also now manages the biggest project to date, the National Head and Neck Audit for England and Wales (HANA). The audit focuses on patients who have cancer of the head and neck, of which there are 9,000 cases each year. The findings from HANA will contribute to changes in clinical practice and ensure that patients receive the best care possible and experience an improved quality of life.

PATRONS

Saving Faces invites well-known, respected people to be Patrons. They do not have any decision-making powers but receive regular reports about the charity's work. Our current patrons are: Tony Adams MBE, Sir Alex Ferguson CBE, Roger Graef OBE, Julia Hobsbawm OBE, Carole Stone CBE, Lord Clive Hollick, Baroness Helena Kennedy QC, Kathy Lette, Nichola McAuliffe, Jonathan Pryce CBE, Jon Snow, Ruth Rogers MBE, Hayley Sieff and John Miskelly.

TRUSTEES' REPORT

FOR THE YEAR ENDED 30 JUNE 2019

ACHIEVEMENT AND PERFORMANCE

Trustee Changes

One trustee stepped down. Susan Tanner resigned in December 2018.

Staff Changes

Ping San and Imon Pal were appointed as the new Clinical Researchers and joined on 4th February 2019 and 25th February 2019 respectively. Eren Dursun and Emily Wallbanks resigned from their position as Clinical Researchers in December 2018.

The Executive Officer, Samantha Merrett, went on maternity leave in March 2019. Hannah John was employed as maternity cover for the position of Charity Administrator and Finance Officer on 25th February 2019.

We welcomed Dr Zbys Fedorowicz to the team in September 2018 as a Research Consultant. Zbys has published 60 Cochrane Systematic Reviews over the last 15 years, several of which supported his PhD thesis. His position at Saving Faces is to assist the research team in writing research papers for publications.

Saving Faces Art Project Exhibitions

1. About Face Lecture Series – Pathology Museum London, UK

From 3rd October to 5th December 2018, pieces from the Saving Faces Art Project by Mark Gilbert were exhibited at Queen Mary's Barts Pathology Museum as part of the "About Face" series. "About Face" is a multidisciplinary series of events focusing on the face in a medical-humanities arena. The Pathology Museum invited us to launch the "About Face" series and the Saving Faces Art Project exhibition with a talk by Professor Iain Hutchison.

2. University College London (UCL) Saving Faces Society Art Exhibition – 30th May 2019

In May 2019, the launch of the UCL Saving Faces Student Society was a huge success. The event was opened to all students and members of the public interested in oral and maxillofacial surgery (OMFS).

The event displayed a collection of paintings featuring patients with facial injuries from the Saving Faces Art Project. Professor Iain Hutchison delivered a talk on the research currently being undertaken by NFORC and funded by Saving Faces.

We would like to personally thank Terrence Soh Chi Fang and Liam Wong, both of whom dedicated their time and efforts in setting up the Saving Faces UCL Student Society and the UCL Saving Faces Art Exhibition. We are continuing to work with the students on our upcoming research projects.

Conferences

The Chief Executive of Saving Faces, Professor Iain Hutchison, was invited to several conferences in the UK and internationally to speak about the latest head and neck research projects that Saving Faces and NFORC are taking lead on.

The events included:

1. Aesthetics Business Conference – Tower Hotel London, UK – 10th September 2018

Saving Faces partnered with Hamilton Fraser Cosmetic Insurance in helping to raise awareness and

TRUSTEES' REPORT

FOR THE YEAR ENDED 30 JUNE 2019

ACHIEVEMENT AND PERFORMANCE (continued)

encourage donations in a much-neglected research area. Professor Hutchison spoke at the event about our vital work and the huge advances in facial surgery over the last 50 years.

2. Elite Sports Facial Injuries – Royal Society of Medicine, London UK – 6th December 2018

This event provided a review of approaches to operative and recovery management of facial injuries. The event provided an opportunity for clinicians to gain knowledge on how they can get involved within this area of clinical practice and appreciation for different approaches to the management of facial injuries in a variety of sports. Professor Hutchison gave a talk on zygomatic injuries at the event.

3. The Junior Trainees' Group (JTG) of the BAOMS Conference – London, UK – 26th January 2019

The JTG of the BAOMS is a group that represents those who are interested in pursuing a career in OMFS. They aim to promote the interests and issues of junior trainees at a national level. At the event Professor Hutchison spoke about facial aesthetic post deformity and Saving Faces.

4. Undergraduate Oral and Maxillofacial Surgery Conference 2019 (UMAX) – Royal Society of Medicine.

The Royal Society of Medicine ran the UMAX to promote the speciality as a post-graduate career option for aspiring surgeons. Professor Hutchison gave one of the lectures at the conference and spoke on OMFS research, its importance and how the young generation of OMFS can get involved. The conference aimed to help delegates understand the role of oral and maxillofacial surgery in the wider field of medicine and surgery, and to gain a greater appreciation of the scope of practice of an oral and maxillofacial surgeon.

5. Finnish Doctoral School of Oral Sciences (FINDOS) Seminar in Oral Cancer – Finland – 12th – 13th June 2019

The audience at the seminar comprised of PhD students enrolled in FINDOS as well as OMFS staff. The seminar covered both basic science and clinical talks.

Fundraising

We would like to thank all our fundraisers who took on incredibly demanding challenges and every supporter who organised their own individual events to raise money for Saving Faces.

The annual Saving Faces' Christmas Carol concert took place on 14th December 2018 at St Bartholomew's the Great. The beautiful music was by the Chelsea Opera Group. Although the annual event is free to attend, we are always amazed by the generosity of supporters. A total of £12k was raised from the event.

Mike and Elaine John held a coffee morning for Saving Faces at Horbury Methodist Church in February 2019 which raised £218.81.

Andre Kichenaradjou took part in the Vitality Big Half Marathon on 10th March 2019 and raised a total of £395.00 for Saving Faces.

The University of St Andrew's Surgical Society held a bake sale for Saving Faces in April of 2019 which raised £119.64.

TRUSTEES' REPORT

FOR THE YEAR ENDED 30 JUNE 2019

ACHIEVEMENT AND PERFORMANCE (continued)

We would also like to thank the four runners who took part in the Hackney Half Marathon on 19th May 2019. Debra Tay raised £632.00, Matthew Keenan raised £1,407.50 and Agne Jovaisaite and Siri Gowda together raised £874.32.

Kat Huggins took part in the Edinburgh Marathon on the 26th May 2019 for Saving Faces and raised £1,171.00.

For those fundraisers who we have not had a chance to mention, we extend our sincerest thanks and gratitude for your support and efforts.

Media

Frank Fletcher, a former paratrooper, volunteered to do two sponsored commemorative parachute jumps to remember the WW2 veterans in benefit of Saving Faces/NFORC and special Forces veteran's charity, Pilgrim Bandits. The first of the two jumps took place over Normandy on 5th June 2019. A total of £1,572.50 was raised.

An article was published on the online UK local news platform InYourArea on 17th May 2019 entitled "*Help commemorate 75th anniversary of D-Day by sponsoring ex-paratrooper*". Frank was featured on BBC's The One Show on 5th June 2019.

TRUSTEES' REPORT

FOR THE YEAR ENDED 30 JUNE 2019

RESEARCH REPORT

National Head and Neck Cancer Audit (HANA)

Between July 2018 and June 2019, Saving Faces staff answered regular queries from NHS sites regarding various aspects of the project. This included questions regarding submission dates, reporting dates, the new HANA dataset and the upload process. During this period, there were no data uploads since the project was temporarily put on hold whilst the HANA Project Board renegotiated the contract with their technology partners, Dendrite Clinical Systems. The HANA website was also taken down for maintenance following changes in data protection regulation, GDPR, in 2018. According to the last HANA upload report, provided by Dendrite in June 2018, a total of 26 sites had uploaded a total of 7,202 referrals. In June 2018, Saving Faces requested Audit Managers at all HANA sites using Infoflex, to lobby the development of an extraction module. Following this, Infoflex confirmed the development of a generic data export system to support the national HANA submissions in conjunction with the clinical Infoflex cancer systems. In February 2019, the database was created, and it will be piloted at an Infoflex site once the data upload portals reopen.

The HANA Project Board and Dendrite met on 6th March 2019 to negotiate the contract. It was decided that Saving Faces would review the DAHNO data output and decide which organisations or organisation groupings will be reported upon. It was also agreed that Saving Faces would provide Dendrite data from the 4 Infoflex non-uploaders for DAHNO so that Dendrite can manually include their results on COP4 website. It was agreed that Saving Faces would update the surgeon list to enable Dendrite to pre-register users.

Saving Faces staff contacted all head and neck units in England to update the contacts database for both clinical and non-clinical hospital staff involved with the audit. HANA representatives attended the British Association of Head & Neck Oncologists (BAHNO) conference on 17th May 2019 to provide information regarding the audit.

National Jaw Surgery Patient Survey

An online survey to gather feedback from patients who have undergone jaw surgery continued to be completed by several sites. Between July 2018 and June 2019, the survey was completed by a further 47 patients making a total of 1,800 entries.

Genomic Radiotherapy and Dysphagia (GRAD) study

In July 2018, the GRAD study was extended for a further year to August 2019. By September 2018, 1,076 patients had consented to the study. Sites were informed that the recruitment target had been reached and to stop further recruitment. Between October – December 2018, Saving Faces staff organised and held pilot research clinics for Barts and the 3 Participant Identification Centres at the Clinical Research Centre at The Royal London Hospital. Professor Iain Hutchison and Andrew Lyons ran the clinics with 2 Saving Faces staff assisting them to collect blood and saliva samples.

17 clinics were held over 13 dates to give patients a variety of dates to attend. During the clinics, patients completed a repeat Sydney Swallowing Questionnaire before seeing a clinician who took blood samples, administered the Repetitive Saliva Swallow Test over one minute, the water swallow test, measured inter-incisal distance, graded them on the Fibrosis scale, and asked other relevant questions. Saving Faces staff assisted by taking saliva samples and other duties as required by the clinician. Patients who were unable to attend were given the option to provide samples and send them back via post. 30 postal samples were collected up to June 2019.

TRUSTEES' REPORT

FOR THE YEAR ENDED 30 JUNE 2019

RESEARCH REPORT (continued)

From the pilot research clinics and postal kits, 130 patients have provided samples and/or data. The samples were taken to The Genome Centre at Whitechapel where Charles Mein and his team ran some Quality Control checks which show that these saliva samples have sufficient genetic material despite these patients having impaired saliva production.

The Protocol for Phase 2 is to be developed and provided to other sites so they can begin contacting their patients for data and sample collection.

Selective Elective Neck Dissection (SEND) Study

Following an extensive period of updating and re-analysing the SEND data, the revised paper was submitted to The BMJ in January 2019. Unfortunately, this was declined for publication as they did not think it was right for The BMJ and it was considered a low priority paper for them. In March 2019, the paper was submitted to the Journal of the National Cancer Institute, but it was not of sufficient priority to their readership. In April 2019, the paper was submitted to the British Journal of Cancer and went out for peer review in May 2019.

NFORC Research Projects

NFORC held quarterly research meetings with Consultant surgeons and trainees and with staff from Barts Clinical Trials Unit to discuss the feasibility of new research proposals from interested collaborators and to discuss the progress of ongoing projects.

National Third Molar Project

The results of the Coronectomy survey was submitted to the British Journal of Oral and Maxillofacial Surgery (BJOMS) in July 2018. We received a response from the journal in August 2018 with suggestions on improving the manuscript. As a result, the manuscript was re-written and re-submitted to the journal in March 2019.

NFORC have collaborated with Consultant Oral and Maxillofacial Surgeon (OMFS) Mr Geoff Chiu to expand this project in a study which will specifically collect data on all lower third molars treated over a one-month period in 2020 with either coronectomy or complete surgical removal. Questionnaires aimed to study patients' treatments for third molars and treatment outcomes are in development stages.

Trauma Data

Rhodri Davies, a doctor specialising in Oral and Maxillofacial Surgery, studied the data collected by Saving Faces on the incidence of facial injuries in the UK. With the support of the Saving Faces research team, Rhodri analysed this data as part of his master's degree in Surgical Science. In July 2018, Rhodri graduated with a distinction. In September 2018, he presented at the 2018 European Association for Cranio-Maxillo-Facial Surgery (EACMFS) congress in Munich. Furthermore, Rhodri submitted a summary of his thesis titled "*The BAOMS National Facial Injury Surveys: A Cross-Sectional Temporal Survey Study of the Facial Injury Tissue-Type presenting to UK Emergency Departments over 11 years*" for publication to the BJOMS which was subsequently published in December 2018.

PhD Studies

Fatima Qadir, whose PhD was funded by Saving Faces, published a peer-reviewed paper related to her PhD, titled "*Transcriptome reprogramming by cancer exosomes: identification of novel molecular targets in matrix and immune modulation*" on 16th July 2018 in the journal of Molecular Cancer. Fatima also submitted a second

TRUSTEES' REPORT

FOR THE YEAR ENDED 30 JUNE 2019

RESEARCH REPORT (continued)

paper related to her PhD, titled "*Clinical correlation of opposing molecular signatures in head and neck squamous cell carcinoma,*" in the BioMed Central (BMC) Cancer journal which was accepted on 18th June 2019.

Elisavet Moschopoulou successfully submitted and defended her thesis entitled "*Living with and beyond head and neck cancer: Psychosocial factors associated with impact of cancer and quality of life*" in September 2018 with no further corrections. The research is the first to examine post-traumatic stress in head and neck cancer survivors and their carers. Elisavet had "*Response to the letter to the editor: Post-traumatic stress in head and neck cancer survivors and their partners*" published on 7th January 2019 in the journal Supportive Care in Cancer. Elisavet also had "*Interventions for the treatment of cancer-related traumatic stress symptoms: A systematic review of the literature*" published on 7th March 2019 in the journal Psycho-Oncology.

Katarzyna Niemiec, whose PhD was funded by Saving Faces, submitted a paper titled "*The monoclonal antibody EPR1614Y against the stem cell biomarker keratin K15 lacks specificity and reacts with other keratins*" in the Scientific Reports journal on 28th October 2018. It was published on the 13th February 2019.

Quality Outcomes in Oral and Maxillofacial Surgery (QOMS) project

The Quality Outcomes in Oral & Maxillofacial Surgery (QOMS) project is managed by the BAOMS. Saving Faces/NFORC are collaborating with the QOMS project. Staff have attended several meetings with QOMS to discuss the development and feasibility of the project including IT providers and current audits to understand logistics.

Research Events

Oculoplastic surgeons Mr David Verity and Dr Priscilla Mathewson, as members of The British Oculoplastic Surgery Society (BOPSS), collaborated with NFORC to organise a research summit on 9th May 2019. This event gave the opportunity for oculoplastic surgeons to present their own research ideas.

This project that we supported investigates the effectiveness of using bleomycin with lidocaine on treating basal cell carcinomas in the periocular region.

On 19th June 2019, NFORC hosted a collaborative research summit which aimed to improve knowledge in research methodology and ethics in medical and dental trainees and students. Attendees were also invited to share their research idea on Oral and Maxillofacial Surgery. Nine presentations were judged by a specialist panel of researchers and it was decided that the best project would receive the support from NFORC to carry the project forward. The project looks at antibiotic-use for mandibular fractures which was presented by Alison Mace, a final year dental student. The attendees had a chance to give valuable feedback about the event and the majority of attendees strongly agreed that the event was interesting, informative and useful. Many were also interested in attending similar events in future.

TRUSTEES' REPORT

FOR THE YEAR ENDED 30 JUNE 2019

RISK MANAGEMENT

Saving Faces has a formal risk management process through which the Chief Executive and Management Team identifies the major risks to which the charity may be exposed and has ranked these by likelihood and impact, culminating in a risk control document which is updated on a regular basis. All significant risks, together with current mitigation actions, are reviewed regularly throughout the year by the Trustees. The Trustees are satisfied that systems have been developed and are in place to mitigate identified risks to an acceptable level.

The principal risks and uncertainties identified by the charity are as follows:

Risk identified	Action taken to mitigate the risk
<p>Financial: the challenging economic climate has resulted in low income generation and has affected fundraising activities and targets. This could impact our ability to fulfil our key charitable objectives and commitments to research and audit.</p>	<ul style="list-style-type: none"> • All income streams have been re-evaluated and plans are in place to diversify and increase fundraising activities. • Fundraising progress is monitored on a monthly basis to ensure targets are met. • The adequacy of financial returns achieved is monitored. • Financial updates, cash flows and reserve levels are presented to the Chief Executive regularly. • Financial updates, cash flows and reserve levels are presented to the Board of Trustees at their meetings. • The reserves policy is regularly reviewed as well as the reserves level.
<p>Information Governance: ensuring that personal data is stored and handled securely in compliance with the Data Protection Act 1998.</p>	<ul style="list-style-type: none"> • Implementation of policies and measures to secure and protect data. • Monthly review of system security, authorisation procedures and password changes. • All staff and volunteers receive refresher training on Information Governance policies and procedures. • The Data Protection Officer and Senior Information Risk Owner (SIRO) ensure that the charity is appropriately compliant.
<p>Personnel risk: ensuring staff welfare, morale and workload are regularly considered to minimise loss of key staff and skills.</p>	<ul style="list-style-type: none"> • All staff have the opportunity at any point to have a meeting with their regular line manager to raise issues in addition to weekly staff meetings. • All staff receive relevant training to enable them to perform their duties. • There is a review of rates of pay, training, working conditions and job satisfaction. • The Chief Executive is preparing a whistleblowing facility in 2018 to give staff the opportunity to report any misconduct within the charity.

TRUSTEES' REPORT

FOR THE YEAR ENDED 30 JUNE 2019

RISK MANAGEMENT (continued)

	<ul style="list-style-type: none"> In an event of loss of key staff, there will be succession planning and handovers to ensure a smooth transition.
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FINANCIAL REVIEW

The Declaration of Trust gives general power to the trustees to invest funds in accounts with banks or other financial institutions, in buying property or making secured loans.

The Balance Sheet shows the charity's unrestricted funds amounted to £580,895 at the end of the year. Our restricted funds stand at £38,886.

Income

- Income from donations, legacies and charitable activities increased by 24% to £185,738 (2018: £149,810).

Expenditure

- Expenditure on our charitable activities decreased by 20% to £428,843 (2018: £538,473).
- Fundraising costs increased by 52% to £10,057 (2018: £6,600).

The Balance Sheet

- There is an overall reduction of £248,546 (29%) to £619,781 shown in net assets.

RESERVES POLICY

Cash generated which is surplus to reserve requirements will be used to fund further charitable activities.

Saving Faces funds the National Facial, Oral and Oculoplastic Research Centre (NFORC) and the national Head and Neck Audit (HANA). These important and exciting research and audit ventures bring significant financial commitment. In addition to this and being mindful of continuing unstable economic times, the trustees are keen to endeavour to ensure that we have a reserve in unrestricted funds to cover costs for a minimum of 6 months.

As at 30 June 2019, the Charity's reserves stood at £619,781, the reduction resulting from the year's net expenditure for the year ended 30 June 2019 being £248,546. Saving Faces pursues a policy of maintaining and where possible increasing the reserves in order to support the charity's ongoing activities. The charity's target reserves level is £212,697, equivalent to 6 months' expenditure.

The trustees have considered the going concern status of the charity and reviewed the main trends and factors affecting future developments, fundraising, the potential impact of the worldwide economic outlook, and have reviewed cash projections into 2020. The trustees are satisfied that the charity is a going concern.

TRUSTEES' REPORT

FOR THE YEAR ENDED 30 JUNE 2019

REMUNERATION POLICY

The board of trustees consider the Chief Executive, Executive Officer and Clinical Research Manager comprise the key management personnel of the charity in charge of directing and controlling, running and operating the Charity on a day to day basis. All trustees give their time freely and no members received remuneration in the year.

The pay of the senior management team and all staff are reviewed annually and normally increased in accordance with average earnings to reflect a cost of living adjustment. In view of the nature of the charity, the trustees benchmark against pay levels in other charities.

PUBLIC BENEFIT

The trustees have given due consideration to the Charity Commission's guidance on public benefit, as updated in September 2013. The Charity provides services for the advancement of medical research, a charitable purpose recognised by the Charity Commission.

EVENTS AFTER THE BALANCE SHEET DATE

The ongoing situation regarding Covid-19 has affected Saving Faces in a variety of ways. Saving Faces are working to ensure the continuation of our research in this uncertain and challenging time.

Fund-raising activity

Saving Faces held charity places in two fundraising events which were due to take place in May 2020. Both these events will be rescheduled for the autumn; however, provisional dates for these events has not yet been set. The charity places purchased in these events will be carried over to the future dates. Furthermore, our supporters have not been able to hold their own fundraising events at this time, for example a coffee morning which was due to go ahead in March 2020 to support Saving Faces had to be cancelled due to Covid-19.

Up to now there has been one external event cancelled at which Saving Faces' Deputy Chair of Trustees was due to speak. This event would have raised the profile of Saving Faces with its delegates. There are also events in the future which Saving Faces was due to have a presence at which may be cancelled as a result of Covid-19. Therefore, going forward it will be challenging to reach out to new potential supporters.

The Alan Rickman Professorship of Facial Surgery

The late Alan Rickman was a long-term patron of Saving Faces and in November 2014 launched NFORC.

Saving Faces are working to create a permanent Alan Rickman Professor in Oral and Facial Surgery. The Professor will lead facial surgeons throughout the UK in conducting research and will direct the world's only NFORC. To promote the work of the Professor, NFORC will hold an annual public conference to present the Professor's ground-breaking research. We are currently promoting the Alan Rickman Professor to Alan's friends and fans, having created an information leaflet about the Professor and the work of Saving Faces.

Creating a permanent Alan Rickman Professor in Oral and Facial Surgery will help cure many patients and improve their lives, whilst additionally maintaining vivid recollections of the great work of Alan Rickman for many future generations

TRUSTEES' REPORT

FOR THE YEAR ENDED 30 JUNE 2019

EVENTS AFTER THE BALANCE SHEET DATE (continued)

Expansion of SFDADS

Due to the ongoing situation regarding Covid-19, many dental surgeries and GP practices have closed.

In a letter published by NHS England on 25th March, Sara Hurley, Chief Dental Officer England, told dental practices to stop all routine treatment until advised otherwise to minimise the spread of Covid-19.

NHS England has created local Urgent Dental Care hubs (UDCs) across England for patients who have emergency dental problems. These UDCs are designed to provide care for people with urgent and emergency dental problems after they have been referred from their local practice. There are currently 17 hubs in total.

Saving Faces are looking to expand the Saving Faces Diagnostic Advise Service (SFDADS) to these UDCs and other dental and GP practices across the country. SFDADS is a triage system run by a Consultant Oral and Maxillofacial Surgeon to facilitate the urgent passage of a patient and to put them in contact with the most appropriate surgeon. SFDADS helps dentists and doctors speed up the referral process to the correct surgeon for suspicious lesions. The dentist/doctor uploads patient details such as age, and electronic images for suspect lesions onto a secure online system. They will receive expert advice from a Consultant Oral and Maxillofacial Surgeon within 3 working days.

SFDADS ensures that patients can be immediately referred to the surgeon with the most appropriate expertise at their nearest hospital, thus removing delay by inappropriate referral. The three-day response period also ensures rapid reassurance and removal of anxiety if the lesion is benign.

Research projects and grant income

Saving Faces' research has also been affected by Covid-19 with the National Head and Neck Cancer Audit (HANA), the Selective Elective Neck Dissection (SEND) Study and Genomics Radiation and Dysphagia (GRAD) projects being placed on hold for the foreseeable future. However, other projects are still ongoing.

The Third Molar Registry

The Third Molar Registry plans to collect data on the treatment given and its outcome for every UK patient who has a lower wisdom tooth taken out over a 2-month period in 2021. The main aim is to find out which surgical treatments for lower wisdom teeth benefit patients more and which have more complications.

We are in the final stages of creating our research materials such the patient information leaflet and consent form. We have also developed the clinical forms and surveys for data collection. We are currently working with members of the public to improve the project. We are asking the members over-the-telephone to advise on various aspects of the project, including how we could improve the participant recruitment strategy and the research materials. This will ensure that the research is focused on the public's interests and help to clarify the research from a lay perspective. Next, we will collect data on 100 patients to assess for feasibility and acceptability of the project. In addition, we will be contacting the chief dental officers, dental commissioners, and surgeons who perform wisdom tooth surgeries, in the UK, to invite them to participate and support this project.

TRUSTEES' REPORT

FOR THE YEAR ENDED 30 JUNE 2019

EVENTS AFTER THE BALANCE SHEET DATE (continued)

Covid-19 Survey

Saving Faces has collaborated with the BAOMS to run the BAOMS Covid-19 Situation Report Questionnaire. This survey aims to investigate how COVID-19 has impacted Oral and Maxillofacial Units in the UK. This includes the nature of whether surgeries are being performed and the availability of Personal Protective Equipment (PPE). An update is produced each weekend about the previous week's results. Participants who include an email address will get a link to live results.

National Institute of Health Research (NIHR) Pre-Doctoral Fellowship

One of Saving Faces' Clinical Researchers has applied for the NIHR Pre-Doctoral Fellowship. The Fellowship is designed to support individuals looking to start or advance a career in health research methodology.

If successful, the applicant will use the GRAD study as a template for their research and development during the Fellowship. The stages of this would include cleaning and preparing the data for analysis and drafting a statistical plan. A development program would be in place for the individual. Professor Iain Hutchison will be research support supervisor of this Fellowship.

Mitigation of outgoings

Furlough

Saving Faces have made the difficult decision to furlough two members of staff and will be using the Government's Coronavirus Job Retention Scheme. This decision was made to protect the longevity and future prosperity of Saving Faces.

Rent

As all Saving Faces staff are working at home, the estates department of hospital where Saving Faces' offices are located has been contacted to cancel all cleaning and security services.

Exploration of Queen Mary University of London

Saving Faces are currently exploring the option of becoming part of Queen Mary University of London (QMUL) enabling staff to have QMUL contracts.

TRUSTEES' REPORT

FOR THE YEAR ENDED 30 JUNE 2019

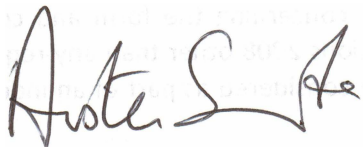
TRUSTEES' RESPONSIBILITIES

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently
- observe the methods and principles of the charities SORP (Statements of Recommended Practice)
- make judgments and estimates that are reasonable and prudent
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the board of trustees on 8th June 2020 and signed on its behalf by:



A Smith (Trustee)

ARSTEN SMITH
AMC 3283242

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

FOR THE YEAR ENDED 30 JUNE 2019

I report to the Trustees on my examination of the accounts of The Facial Surgery Research Foundation for the year ended 30 June 2019 which are set out on pages 15 to 24.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act"). The trustees are satisfied that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and have chosen instead to have an independent examination.

I report in respect of my examination of the Trust's accounts as carried out under section 44 (1) (c) of the 2005 Act and section 145 of the 2011 Act. In carrying out my examination I have followed the requirements of the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity has prepared its accounts on an accruals basis, your examiner must be a member of a body listed in the 2011 Act. I can confirm that I am qualified to undertake the examination because I am a registered member of the Institute of Chartered Accountants of England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Kathryn Burton FCA
For and on behalf of Haysmacintyre LLP
10 Queen Street Place
London EC4R 1AG

Date: 22 June 2020

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 30 JUNE 2019

	Note	Unrestricted Funds £	Restricted Funds £	2019 Total Funds £	2018 Total Funds £
INCOME					
Donations and legacies	2	181,130	-	181,130	115,187
Investment income	3	4,518	-	4,518	4,495
Charitable activities	4	4,608	-	4,680	34,623
Other income		98	-	98	-
Total income		190,354	-	190,354	154,305
EXPENDITURE					
Costs of raising funds	5	8,171	1,886	10,057	6,600
Charitable activities	6/7/8	393,272	35,571	428,843	538,473
Total expenditure		401,443	37,457	438,900	545,073
Net (expenditure)/income before Transfers		(211,089)	(37,457)	(248,546)	(390,768)
Gross transfers between funds	15	-	-	-	-
Net (expenditure)/income		(211,089)	(37,457)	(248,546)	(390,768)
RECONCILIATION OF FUNDS					
Total funds brought forward		781,984	76,343	868,327	1,259,095
TOTAL FUNDS CARRIED FORWARD		580,895	38,886	619,781	868,327

All operations are continuing activities.

The notes form part of these financial statements.

BALANCE SHEET

AT 30 JUNE 2019

		2019		2018	
	Note	£	£	£	£
FIXED ASSETS					
Tangible assets	11		1,355		3,147
CURRENT ASSETS					
Debtors: amounts falling due within one year	12	5,278		15,177	
Cash at bank		627,846		880,716	
		633,124		895,893	
CREDITORS: amounts falling due within one year	13	(14,698)		(30,713)	
NET CURRENT ASSETS			618,426		865,180
NET ASSETS			619,781		868,327
FUNDS					
	15				
Unrestricted funds			547,759		791,984
Restricted funds			72,022		76,343
TOTAL FUNDS			619,781		868,327

The financial statements were approved and authorised for issue by the board of trustees on 8th June 2020 and were signed below on its behalf by:



A Smith (Trustee)

A. Smith CM C32832 42

The notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2019

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) - (Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Charity meets the definition of a public benefit entity under FRS102, Assets and Liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant account policy note (s).

Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the Trustees have considered whether in applying the accounting policies required by FRS102 and the Charities SORP FRS 102 the restatement of comparative items was required. No restatement has been required in making the transition to FRS 102 and the Charities SORP FRS 102.

Going Concern

The trustees consider there are no material uncertainties about the Charity's ability to continue as a going concern. The review of our financial position, reserves levels and future plans gives Trustees confidence the charity remains a going concern for the foreseeable future, despite the impact of COVID-19 on the Charity's operations.

Income

Income is recognised once the charity has entitlement to the resources, it is certain that the resources will be received, and the monetary value of incoming resources can be measured with sufficient reliability. Donations are accounted for in the year in which they are received.

Research grant funding is accounted for on an accruals basis, based on progress made through a project and treated as restricted funds for each specific project.

Expenditure

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Costs of raising funds comprise of those costs directly attributable to raising public awareness of the charity's existence, recruiting patrons who will work on behalf of the charity, and encouraging the public to make donations.

Charitable activities include research costs which comprise of expenditure involved in operating the research activities of the charity.

Support costs comprise of costs involved in administering the charity's activities. Support costs are allocated to charitable activities and apportioned to restricted reserves as permitted by the specific terms of the fund. All other support costs are allocated to the unrestricted reserves.

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 JUNE 2019

1. ACCOUNTING POLICIES (continued)

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Office equipment – 25% straight line

Individual fixed assets costing £500 or more are capitalised at cost as fixed assets.

Irrecoverable VAT

Irrecoverable VAT is charged against the category of resources expended for which it is incurred.

Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Pension costs

Pension contributions are charged statement of financial activities as incurred. These contributions are invested separately from the charity's assets in the Universities Superannuation Scheme.

Recognition of liabilities

Liabilities are recognised when an obligation arises to transfer economic benefits as a result of past transactions or events.

2. VOLUNTARY INCOME	2019	2018
	£	£
Donations and gift aid	181,130	115,187
	<u> </u>	<u> </u>
3. INVESTMENT INCOME	2019	2018
	£	£
Fixed deposit interest	4,518	4,495
	<u> </u>	<u> </u>
4. INCOME FROM CHARITABLE ACTIVITIES	2019	2018
	£	£
Charitable activities		
Grant Income	4,608	34,623
	<u> </u>	<u> </u>

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 JUNE 2019

5.	COSTS OF RAISING FUNDS		2019		2018
			£		£
	General fundraising expenses		10,057		6,600
			<u> </u>		<u> </u>
6.	CHARITABLE ACTIVITIES COSTS	Direct Costs	Support Costs	Total	Total
		(See note 7)	(See note 8)	2019	2018
		£	£	£	£
	Charitable activities	226,659	182,184	428,843	538,473
				<u> </u>	<u> </u>
7.	DIRECT COSTS OF CHARITABLE ACTIVITIES			2019	2018
				£	£
	<i>Staff costs</i>			190,246	248,708
	<i>Research and clinical trials</i>			1,309	26,755
	<i>PhD student fees</i>			-	23,373
	<i>Awards and fellowships</i>			16,428	29,123
	<i>SEND</i>			447	493
	<i>HANA Head and Neck Cancer Audit</i>			35,008	75,397
	<i>TMJ Registry</i>			3,221	3,487
	<i>GRAD</i>			-	381
				<u> </u>	<u> </u>
				226,659	407,717
				<u> </u>	<u> </u>
8.	SUPPORT COSTS			2019	2018
				£	£
	Staff costs			92,638	68,553
	Travel			3,741	891
	Insurance			14,393	7,870
	Telephone			495	568
	Printing, postage and stationery			3,789	956
	Rent and premises costs			39,149	36,638
	IT costs			6,825	7,729
	Depreciation of tangible and heritage assets			1,792	1,180
	Independent examiners fees			4,770	5,080
	Legal and professional fees			14,498	1,210
	Bank Charges			94	81
				<u> </u>	<u> </u>
				182,184	130,756
				<u> </u>	<u> </u>

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 JUNE 2019

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 June 2019 nor for the year ended 30 June 2018.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30 June 2019, nor for the year ended 30 June 2018.

10. STAFF COSTS	2019	2018
	£	£
Wages and salaries	227,186	270,538
Social security costs	22,272	23,976
Other pension costs	24,712	22,747
	<u>274,170</u>	<u>317,261</u>

The average monthly number of employees during the year was as follows:

	Number	Number
Charitable activities	<u>8</u>	<u>8</u>

During the current and prior years no employees had emoluments exceeding £60,000.

The total employee benefits of the key management personnel of the Charity were £114,129 (2018 – £143,653).

11. TANGIBLE FIXED ASSETS

	Office equipment
COST	£
At 1 July 2018 and 30 June 2019	<u>46,785</u>
DEPRECIATION	
At 1 July 2018	43,638
Charge for the year	<u>1,792</u>
At 30 June 2019	<u>45,430</u>
NET BOOK VALUE	
At 30 June 2019	<u>1,355</u>
At 30 June 2018	<u>3,147</u>

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 JUNE 2019

12. DEBTORS: amounts falling due within one year		2019	2018
		£	£
	Gift aid recoverable	-	5,820
	Other debtors and prepayments	5,278	9,357
		<u>5,278</u>	<u>15,177</u>
		<u><u>5,278</u></u>	<u><u>15,177</u></u>

13. CREDITORS: amounts falling due within one year		2019	2018
		£	£
	Trade creditors	939	380
	Accruals and Other Creditors	13,759	30,333
		<u>14,698</u>	<u>30,713</u>
		<u><u>14,698</u></u>	<u><u>30,713</u></u>

14. ANALYSIS OF NET ASSETS BETWEEN FUNDS 2019			2019	2018
	Unrestricted	Restricted	Total	Total
	Funds	Funds	Funds	Funds
	£	£	£	£
	Fixed assets	-	1,355	3,147
	Current assets	561,102	633,124	895,893
	Current liabilities	(14,698)	(14,698)	(30,713)
		<u>547,759</u>	<u>619,781</u>	<u>868,327</u>
		<u><u>547,759</u></u>	<u><u>619,781</u></u>	<u><u>868,327</u></u>

ANALYSIS OF NET ASSETS BETWEEN FUNDS 2018

	Unrestricted	Restricted	2018
	Funds	Funds	Total
	£	£	Funds
	£	£	£
	Fixed assets	-	3,147
	Current assets	819,550	895,893
	Current liabilities	(30,713)	(30,713)
		<u>791,984</u>	<u>868,327</u>
		<u><u>791,984</u></u>	<u><u>868,327</u></u>

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 JUNE 2019

15. MOVEMENT IN FUNDS 2019	At 1 July 2018	Net movement In funds	Transfers between funds	At 30 June 2019
	£	£	£	£
Unrestricted funds				
General fund	791,984	(238,540)	-	546,135
Restricted funds				
GRAD	45,343	(1,885)	-	39,991
Jag Dhanda Course Donations	-	-	-	-
Martha Redlich	1,342	-	-	1,342
Tare's Reconstructive Surgery	29,658	-	-	29,658
TOTAL FUNDS	<u>868,327</u>	<u>(240,425)</u>	<u>-</u>	<u>617,126</u>

15. MOVEMENT IN FUNDS (continued)

Net movement in funds, included in the above are as follows:

	Income £	Expenditure £	Movement in funds £
Unrestricted funds			
General fund	190,354	(438,900)	(244,225)
Restricted funds			
GRAD	-	(4,321)	(4,321)
Jag Dhanda Course Donations			
TOTAL FUNDS	<u>184,968</u>	<u>(425,393)</u>	<u>(240,425)</u>

MOVEMENT IN FUNDS PRIOR YEAR

	At 1 July 2017	Net movement In funds	Transfers between funds	At 30 June 2018
	£	£	£	£
Unrestricted funds				
General fund	1,209,808	(417,824)	-	791,984
Restricted funds				
GRAD	16,261	29,082	-	45,343
Martha Redlich	3,368	(2,026)	-	1,342
Tare's Reconstructive Surgery	29,658	-	-	29,658
TOTAL FUNDS	<u>1,259,095</u>	<u>(390,768)</u>	<u>-</u>	<u>868,327</u>

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 JUNE 2019

15. MOVEMENT IN FUNDS PRIOR YEAR (continued)

Prior year net movement in funds, included in the above are as follows:

	Income £	Expenditure £	Movement in funds £
Unrestricted funds			
General fund	124,843	(542,667)	(417,824)
Restricted funds			
GRAD	29,462	(380)	29,082
Martha Redlich	-	(2,026)	(2,026)
TOTAL FUNDS	154,305	(545,073)	(390,768)

GRAD

The GRAD trial is a retrospective case-controlled cohort study using Genome Wide Association (GWAS) to compare genomic differences between head and neck cancer patients who do and do not suffer from severe swallowing and mouth opening difficulties after radiotherapy or chemoradiotherapy.

Jag Dhanda Course Donations

Mr Jag Dhanda was a key member of The National Facial Oral, Oculoplastic and Research Centre (NFORC) who provided clinical leadership to drive the research projects for funding and execution. This resulted in setting up the Jag Course Donations fund to support Jag's educational courses of training established surgeons on new methods in head and neck surgical procedures. Delegates are requested to make a donation to Saving Faces/NFORC, which helps raise awareness of the charity and our work.

Martha Redlich

The Martha Redlich fund resulted from a legacy left by Professor Iain Hutchison's late mother, Dr Martha Redlich in 1990. The fund was managed by the St Bartholomew's Charity and initially used to purchase medical equipment at "Barts" and later fund the Saving Faces Art Project. Professor Hutchison collaborated and funded artist Mark Gilbert who produced over 100 pieces of art of Professor Hutchison's patients before, after and in some cases during surgery at the Royal London Hospital between 1999 and 2002. The paintings have toured all over the world and continue to be available for loan exhibition.

Tare's Reconstructive Surgery

The plight of Tare, an 18-year-old Zimbabwean girl, was first brought to Saving Faces' attention in 2009. She suffers with a very rare tumour, cemento-ossifying fibroma. The surgery in 2009 reduced the size of the tumour and saved Tare's life, but Tare still needs more treatment.

16. RELATED PARTY DISCLOSURES

There were no related party transactions during the year, or in the prior year.

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 JUNE 2019

17. EVENTS AFTER THE BALANCE SHEET DATE

Since the year-end, COVID-19 has had a serious impact on the Charity and the UK as a whole. The implications on the Charity's operations are detailed in the Trustees' report.